



# Health & Safety Policy

## **GENERAL STATEMENT OF POLICY**

The policy of Phillomena Dance School is to provide and maintain as far as is reasonably practicable, safe and healthy working conditions, equipment, systems of work and procedures for all students and staff. It is also our policy to provide such information and training to staff as they need for the purpose of carrying out their duties. Everyone must work to the procedures laid down within it and breaches or failures will be subject to sanctions.

This policy will be reviewed from time to time and will be brought to the attention of all new staff.

The overall responsibility for Health & Safety at The Phillomena Dance School rests with

## **SARAH HASTINGS-HOLLAND**

The designated Health & Safety Officers are

## **Lynda Blyth-Phillips and Elaine Walker**

All staff have the responsibility to cooperate with Sarah Hastings-Holland to achieve a healthy and safe workplace. They must also take all responsible care of themselves, other staff students and visitors (such as parents/carers)

ALWAYS KEEP FIRE ESCAPE ROUTES CLEAR including in venues not owned/managed by the School