



Our COVID-19 Procedures

Please be aware of our new procedures below:

- You may not attend lessons if you develop or have symptoms of coronavirus. This includes: persistent cough, high temperature or fever, sore throat, loss of taste or smell.
Please see below for further information with regards to "In the event that someone in the class develops symptoms of COVID-19"
- We shall be operating a safe entrance & exit system at all of our venues. This will be coordinated by your class teacher. We ask that you maintain social distancing whilst waiting & please be patient with us during drop off & pick up times.
- Only one parent is allowed to queue with their child and we request that those parents wear a face mask.
- Parents are no longer permitted to enter the studio/ venues unless under exceptional circumstances - please contact via email hello@phillomenadanceschool.co.uk if you have any questions or concerns or you may make an appointment to speak with someone.
- Please wait outside the studio/ venues or in cars until we can safely welcome you/ your child in
- We may have to test everyone's temperature with a non-invasive thermometer on arrival.
- Children will be asked to sanitise on arrival & sanitise on their way out. Please let us know of any allergies your child may have towards hand sanitising. We also request that you/your child has with them their own hand sanitiser.
- Most classes operate with less than 15 students and have been altered slightly where necessary.
- Due to some class sizes it may be necessary for us to offer "Blended Learning" – this will be a mixture of physical & online classes rotating bubbles/teams every week.
- PPE equipment may be worn by choice.



- Children may only attend classes in full uniform & bring with them: dance shoes and a drink - no bags or unnecessary items are needed. Coats/jackets are ok if they are needed, please avoid where possible.
- Dancers will have allocated dance space to adhere to social distancing.
- We will leave windows and doors (where possible) open for ventilation
- New risk assessments have been issued to comply with COVID-19 – all teachers have a copy in their files, it is also displayed in our Information Pack and also available to view on our website.
- Signage for guidance is displayed within the venue to remind all users about safety.
- Staff have been supplied with cleaning facilities to sanitise between each class.
- The use of equipment will be limited and if used will not be shared and will be fully sanitised afterwards.
- We advise students to shower after class to avoid any unnecessary spreading.
- The tuck shop is temporarily closed.
- We will use current data to assist track & trace. Please let us know if you object to this. Although it is advised, it is not mandatory so please let us know if you'd prefer to opt out.

In the event that someone in the class develops symptoms of COVID-19 and/or if a child/member of staff or their families display symptoms of COVID-19:

- The child/member of staff should get tested straight away (testing is a Government requirement)
- The school will communicate with other parents and staff in the class to inform them that a child/member of staff has symptoms and is being tested
- The identity of the individual will remain confidential
- Other staff and parents will be asked to stay alert for symptoms, but do not need to shield
- Children and staff can continue to come into school
- Important: Parents MUST NOT administer Calpol (or similar medicine) before bringing their child to school to mask a high temperature.



If test is positive:

- The result must be shared with the school and the school will share this information with parents and staff in the class
- All staff and children from the class will be advised to follow the stay at home guidance (currently 14 days for all in bubble, 7 days for infected person, 14 days for infected person's household)

If test is negative

- The result must be shared with the school and the school will share this information with parents and staff in the class.
- The class stays open.
- The symptomatic staff or child returns only after they are well enough - no longer experiencing any symptoms

Testing: There is a requirement that staff/children and their families displaying any symptoms of COVID-19 must be tested straight away. The test can be booked online: <https://self-referral.test-for-coronavirus.service.gov.uk/test-type>