



**Phillomena Dance School: Risk Assessment (COVID-19) Risk Assessment**

*N.B. Please see main risk assessment for all other general potential risks and their controls*

Hazard Description	Consequences	Level of Risk	Who is at Risk	Controls	Responsible
Spread of COVID-19	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> <li>· Thorough COVID-19 procedure in place to minimise risk of infection including the use of small groups that do not cross-infect <i>(please refer to procedure)</i></li> <li>· No parents/carers allowed on site; collection/drop off points socially distanced</li> <li>· Trained staff in COVID-19 procedure to ensure safeguards are in place</li> <li>· No one with COVID-19 or suffering symptoms allowed on site (signed declaration and temperature checks)</li> <li>· Cleaning arrangement with separate venues; staff to be subject to cleaning protocol which includes regular touch points, bathrooms and deeper changeover cleaning (venue specific based on venues cleaning protocol)</li> <li>· All indoor spaces used well ventilated</li> </ul>	All staff, students and their parents/guardians



				<ul style="list-style-type: none"> <li>All equipment either bought and used for one group alone, or thoroughly cleaned between groups by staff</li> </ul>	
Students not following COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> <li>Student's fully briefed on new 'rules' they must follow both before joining and upon arrival at site</li> <li>Students who are continually unable to follow procedure asked to leave</li> <li>Child-friendly posters and images which remind students of new procedures (i.e. catch it, kill it, bin it. Social distancing. Hand washing etc)</li> </ul>	All staff, students and their parents/guardians
Spread of COVID-19 through dance	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> <li>Increased Social distancing measures implemented (2m+) or mitigate risk by using masks, bubbles</li> </ul>	Staff and Management



				<ul style="list-style-type: none"> <li>Fixed groups created where students are not mixing between classes or teachers</li> <li>Regular rest and water breaks controlling students heart rates and breathing</li> <li>One way systems venue specific – separate groups have separate entrance and exits.</li> </ul>	
First Aid, Medical or Isolation	Spread of Virus	Medium	All Users	<ul style="list-style-type: none"> <li>PPE to be worn if social distancing must be reduced to provide first aid or medical intervention</li> <li>Staff member chaperoning any student needed to be isolated must socially distance and wear PPE</li> </ul>	Management
Loss of vital staff due to illness	Loss of management capabilities	Medium	Management Staff, All Users	<ul style="list-style-type: none"> <li>Internal contingency plans that allow staff to cover responsibilities to ensure smooth running of business</li> <li>Staff wellness checks and signed declaration</li> </ul>	Management
Loss of teaching staff due to illness	Lessons cannot go ahead as planned	Medium	Management and Students	<ul style="list-style-type: none"> <li>Use of cover teachers and deputies</li> <li>Management able to cover classes</li> </ul>	Teachers and Management
Contracting Covid 19	In the event of anyone contracting COVID-19 -	Medium	All users		All users



	<p>all classes will revert back to online for a 14 day period where everyone is required to self-isolate. This will be reviewed after the 14 day isolation period.</p>				
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